DECISIONS DELEGATED TO OFFICERS

Decision title:	Letting of Cadogan House, Wheatley to Vinci Construction UK Limited for a term of 12 months	
Decision date:	22 March 2024	
Source of delegation:	Cabinet, on 15 November 2023, resolved to:	
	1. Delegate authority to the Executive Director (Development) in consultation with the Head of Financial Services / S151 Officer, the Head of Law & Governance and the Deputy Leader (Statutory) – Finance and Asset Management to agree final terms, negotiate the form of documents and then enter into leases and any ancillary documents required for the letting of Cadogan House, Wheatley subject to the requirements of s.123 Local Government Act 1972 being met.	
What decision was made?	To approve the final terms, as set out in the confidential appendix, and enter into a lease to Vinci Construction UK Limited for a term of 12 months at £200,000.	
Purpose:	Please refer to the report to Cabinet titled "Commercial Property Lettings" dated 15 November 2023.	
Reasons:	Please refer to the report to Cabinet titled "Commercial Property Lettings" dated 15 November 2023.	
Decision made by:	Tom Bridgman, Executive Director (Development)	
Other options considered:	Please refer to the report to Cabinet titled "Commercial Property Lettings" dated 15 November 2023.	
Documents considered:	Confidential Appendix 1 (exempt from publication by reason of commercial confidentiality).	
Key or Not Key:	Key (Acquiring or disposing of leases with a rental value over £125,000 each year except	

	statutory lease renewals under Part II of the Landlord and Tenant Act 1954)
Wards significantly affected:	None
Declared conflict of interest:	None
This form was completed by: Name & title:	Alex Miller Transactions Manager 20/03/2024
Date:	

Approval checklist

Approver	Name and job title	Date
	Tom Bridgman, Executive Director (Development)	
Decision maker	D	22 March 2024

Consultee checklist

Approver	Name and job title	Date
Senior officer	Jane Winfield, Head of Corporate Property	20 March 2024
Head of Financial Services	Nigel Kennedy, Head of Financial Services	22 March 2024
Head of Law and Governance	Emma-Louise Jackman, Head of Law and Governance	21 March 2024

	Edlines.	
Cabinet Member	Councillor Ed Turner, Deputy Leader (Statutory) – Finance and Asset Management	21 March 2024